

# Janesville Pickleball Club Bylaws

6-12-2023

## **Article I -- General**

- Section A. Name of Club: Janesville Pickleball Club (hereafter the Club)
- Section B. Purpose of Club: The purpose of the Club is to promote the sport of pickleball in the Janesville area.
- Section C. Bylaws Bylaws represent any and all rules governing the internal affairs associated with the Club.
- Section D. Nonprofit The Club shall be operated as a nonprofit organization in accordance with Wisconsin and Federal Internal Revenue laws.
- Section E. Dissolution Upon dissolution, any remaining assets of the Club shall be transferred to a not-for-profit organization that supports the game of pickleball, as determined by and voted upon by the Executive Board.

## **Article II -- Membership**

- Section A. Membership Membership shall be open to anyone or business interested in promoting the sport of pickleball in the Janesville area. The Club will not discriminate on the basis of age, gender, religious preference or in any other way.
- Section B. Dues All members must pay annual dues to maintain membership. Annual dues will be recommended by the Executive Board and approved by the membership at a membership meeting.
- Section C. Fiscal Year The fiscal year for the Club will be January 1 through December 31.

#### Section D. Removal of members

A two thirds (2/3) vote of the current members may remove a member from the Club, for conduct detrimental to the spirit of the game of pickleball or mission of the Club.

### **Article III – Officers**

Section A. Executive Board ***There shall be a total of seven Executive Board (also referred to as Board) members. The seven voting members of the Executive Board include the President, Vice President, Secretary, Treasurer, and three at large members. Each voting member of the Executive Board will have an equal vote. The most current past president shall have “Ex-Officio” status on the Executive Board and have no voting rights. This member of the Board will be one year for advising the Executive Board members as needed.***

All items of business that require approval and expenses of more than \$50.00 must be voted on and approved by the majority of the Executive Board. The Executive Board is the elected representative of the Club. Except for authority reserved to the membership in the Bylaws, the Board is the sole representative of the Club. Any action by a member or members on behalf of the Club without the Board approval shall be null and void.

#### Section B. Elections

Officers and Board members at large will be elected by a majority vote of those present at the annual membership meeting. If more than one member is nominated for any elective position, voting shall be by secret ballot. Anyone nominated must be willing to serve in the position prior to the election. All Officers and Board members at large will serve without compensation.

#### Section C. Term of Office

All Officers and Board members at large will be elected for a one-year term and can succeed themselves provided they receive a majority vote of those in attendance at the annual meeting.

#### Section D. Duties

President -- Prepare meeting agendas, preside over all Club meetings and be accountable for the administration of Club business. The President shall carry out the direction and policies established by the Executive Board and shall be considered the “official voice of the Club”. The President shall appoint members and chairpersons of all committees that

have been authorized by the Executive Board. In the event of vacancies on the Executive Board, the President shall appoint, with Executive Board approval, interim replacement Board members to finish out the term until official elections are held at the next annual meeting.

Vice President -- Shall perform all duties of the President in the event of the President's absence or inability to perform and shall also perform other such duties and responsibilities as may be assigned with Executive Board approval, from time to time by the President.

Treasurer -- Shall receive and deposit all monies due to the Club and pay all obligations that may be incurred by the Club in the regular course of its business. Shall maintain an up-to-date ledger of all financial transactions. Shall prepare and submit monthly reports to the Board and membership as required. Shall maintain a previous year's records for a period of seven years. All receipted incidental Club expenses may be reimbursed by the Treasurer, with the approval of the President up to \$50.00. Expenditures over \$50 must be approved by the majority of the Executive Board.

Secretary -- Shall keep all minutes of the Board and annual meetings and submit copies to the Executive Board for clarity prior to posting for all members of the Club. Shall prepare copies of the meeting agendas and materials as directed by the Club President for the Executive Board.

#### Section E. Committees

Committees and their members, and activities shall be approved by the Executive Board. The Executive Board will solicit members and chairs for a Social Committee and a Tournament Committee. Other committees will be created as necessary.

### **Article IV – Meetings**

#### Section A. Annual Meeting

An annual meeting shall be held during the month of June on the date and at a time and place to be determined by the Executive Board. Additional meetings may be called as needed by the Executive Board. The President shall preside at such meetings. All pertinent business of the Club may be discussed.

#### Section B. Board Meetings

Meetings of the Executive Board may be called by the

President at any time giving notice orally, in writing, or by email. The presence of a majority of the Executive Board will allow it to conduct business at the meeting. Items requiring Executive Board approval must have a majority vote of those attending the meeting.

#### Section C. Committees

Committees are a vital part of the process to run an efficient Club and they may hold any and all meetings as they deem necessary to conduct their business. They shall also serve without compensation.

#### Section D. Amendments

Any member in good standing may propose an amendment to the Club Bylaws. The proposed amendment shall be presented to the Executive Board at a meeting prior to the membership meeting. The notice of the membership meeting shall contain the proposed amendment. Two--thirds vote of the membership in attendance shall be required to adopt any amendment to the Bylaws.